

2021 West Linn Holiday Bazaar

Saturday and Sunday, November 13th-14th, 2021.

9 am - 3 pm (both days)

West Linn Adult Community Center, 1180 Rosemont Rd. West Linn, OR

The Bazaar is now open for 2 days and it will be required that your booth be open during the entire show. Please read this form carefully and fill out and return the attached application.

Vendor Information & Conditions

West Linn Parks and Recreation agrees to provide the following:

1. One 6' rectangular table for each purchased space.
2. Electrical outlet is available upon request.

Exhibitor agrees to the following:

1. Items for sale must be original/handcrafted work by the vendor. No commercial or resale items. All work will go through a jury process. Jury acceptance is based on the quality and uniqueness of one's work as well as the overall bazaar aesthetic. Please note that there are no guarantees and the producers will also factor in competing mediums.
2. **Fee: \$85.00 registration payment to be made upon acceptance into the bazaar. Please do not send payment with this application.** We will contact you after your submission regarding acceptance.
3. Registration deadline is October 31st. Any applications received after the deadline will be held for the waitlist and contacted if we still have available space.
4. Space assignment will be given to you at check-in the morning of the Bazaar. Booth set up may begin after 6:30 am on Saturday November 13, 2021.
5. Furnish your own (as needed) signs, extension cords, decorations and special booth lighting. We are providing the tables. No additional tables are allowed to be brought in, however, creative personal displays are encouraged as long as you do not exceed the designated vendor space.
6. Booths cannot be dismantled or closed prior to the hours stated above without prior permission from the Parks and Recreation Staff.

**2021 West Linn Holiday Bazaar
Booth Application**

1. Applicant Name: _____
2. Business Name: _____
3. Address: _____
4. Phone: _____ E- mail: _____
5. Describe handmade product to be sold/displayed: (Please include 2 color photos)

7. Specify your electrical needs here; otherwise they may not be available.

8. Number of spaces requested _____. (one table provided for each purchased space)

The undersigned hereby agrees to adhere to all event guidelines including booth requirements, loading/unloading procedures and event timelines as stated above.

Printed Name Applicant

Date

Signature of Applicant

Date

Accepted by West Linn Parks and Recreation _____

Form submission options:

1. Scan and Email application and photos to tcarlson@westlinnoregon.gov **and** mmatthies@westlinnoregon.gov

OR

2. Mail application and photos to the West Linn Adult Community Center at:
1180 Rosemont Rd. West Linn, OR 97068

If you have any additional questions, contact
The West Linn Adult Community Center at 503-557-4704.